



No. MS/SDNH/2025/D-1980

Date: 31.07.2025

OFFICE ORDER

In the suppression of the all previous orders, following officers, Medical Officers & Specialists are assigned the duties as mentioned against their names in addition to their own duties.

S. No	Name	Duties & Responsibility	Link Officer	Remark
1.	Dr. Narottam Das, Medical Superintendent	Administrative Head of the Hospital & First Appellate Authority for RTI.	Addl. Med. Supdt.	
2.	Dr. Sunita Kujur, Addl. Med. Supdt.	D.D.O, P.I.O, Sub Registrar, Supervision and Monitoring Of Plan/Non Plan Projects, Supervision Of Academic (Activities), Conferences, Library, Medical and Surgical Stores, Weeding Condemnation	Dr. R. K. Mehta	
3.	Dr. K.R. Arya ,SAG	PRO Public Grievances, PGMS, Pensioners & Senior Citizens. Supervision of Quality Assurance, EPBX, DNB Hostel (Male), Audit Paras	Dr. Manoj Kumar	
DEPARTMENT OF ANAESTHESIA				
4.	Dr. B.K. Lal (HOD)	CMO. I/C Old Ward Blocks, N.O Gas Pipe Line (Existing & New MCH Block)	Dr. Aashish Dang	
5.	Dr. Ranajeet Chatterjee	CMO I/C Hospital Infection Control Committee & Death Review Committee, Scientific Committee, CMO I/c ICU	Dr. Mukta Tondon	
6.	Dr. Savita Meena	CMO I/C Linen Store	Dr. Sonal Sharma	
7.	Dr. Sonal	I/C Maintenance of Lifts & D.G Sets	Dr. Binod Lal	
8.	Dr. Aashish Dang	CMO I/c ,CSSD & O.T., Link Officer-II of DNB Coordinator	Dr. Sonal	
DEPARTMENT OF SURGERY				
9.	Dr. Jagmohan Indora	Head of the Department (HOD)		
10.	Dr. Parmod Kumar	N.O. of Disaster Management, APIO	Dr. Ranajeet Chatterjee	
11.	Dr. Manoj Kumar	I/C Medical Reimbursement	Dr. Pramod	
12.	Dr. Jyotirmoy Dass	N.O. Anti Rabies clinic, CMO I/C Ambulance & Transportation	Dr. Manoj Kumar	
13.	Dr. Nivedita Bodh	CMO I/C 1 st Floor OPD	Dr. J. Dass	
14.	Dr. Pradosh Kumar Padhy.	N.O. Surgery OT OPD Block	Dr. Manoj Kumar	
DEPARTMENT OF MEDICINE				
15.	DR. Janet L. Thiek	Head of the Department.		
16.	Dr. P. Suresh	CMO I/C DOTs Center, N.O. Amarnath Yatra, I/c IDSP & Non communicable diseases	Dr. Sachin Kumar	
17.	Dr. Mukesh Kumar	N.O. , Geriatric Clinic	Dr. Tarun Lakhnotra	

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18.	Dr. Devmalya Chakravarty	Member Scientific Committee, CMO I/C Casualty, CMO I/C Library	Dr. Rekha Duniwal	
19.	Dr. Sachin Kumar	N. O. Estate & Engineering & Residential Staff Quarters, CMO I/C HIV/P.E.P, Nodal Officer, Thalassemia (Medicine)	Dr. Tarun Lakhnotra	
20.	Dr. Gladbin Tyagi	N.O. H1N1 (Influenza), Occupation Lung Diseases	Dr. P. Suresh	
21.	Dr. Tarun Lakhnotra	N. O. HMIS, N.O. Vector Borne Disease, CMO I/C, 4 th Floor OPD Block,	Dr. Gladbin Tyagi	
DEPARTMENT OF ORTHOPAEDICS				
22.	Dr. K.P. Rewani (HOD)	Chairman Medical Board and Disability Certificate, CMO I/c PCB	Dr. Gaurav Sharma	
23.	Dr. Debashish Panigarhi	MO I/C OPD Ground Floor, CMO I/C MRD, CMO Infra Up-gradation,	Dr. Gaurav Sharma	
24.	Dr. P. K. Dutta	CMO I/C Parking Management & Inside/Outside Encroachment, OPD Block Second Floor, N.O. Orthopaedics OT OPD Block	Dr. Manoj Kumar	
25.	Dr. Gaurav Sharma	A.N.O Medical & Disability, C.M.O. I/c Surgical Store, N.O. PMJAY(ABDM), N.O. I/C OPD OT	Dr. Debashish Panigarhi	
DEPARTMENT OF OPHTHALMOLOGY				
26.	Dr. Bithi Choudhary (HOD)	N.O. I/C IIIrd Floor OPD Block, Link officer-I of DNB Co-ordinator	Dr. Debashish Panigrahi	
27.	Dr. Tishu Saxena	I/C Swachchhata Mission & Beautification of hospital, N.O. Sanitation & Solid waste Management, Member Grievance Committee, I/c AMC Eye Deptt.	Dr. Nidhi	
28.	Dr. Shweta Gaur	Member Grievance Committee, CMO I/C Nursing School, Link officer to PMJAY	Dr. Savita Meena	
29.		N.O. I/C Pharmacy	Dr. Mayank Arya	
30.	Dr. Nidhi	N.O. I/C Kitchen, N.O. I/C Security	Dr. Mayank Arya	
DEPARTMENT OF PATHOLOGY				
31.	Dr. Awninder Kumar (HOD)	CMO I/C Blood Bank.	Dr. Dr. Kaushal Prakash	
32.	Dr. Kaushal Prakash	CMO I/C Mortuary Services, A.N.O. Kayakalp, NQAS	Dr. J. Dass	
DEPARTMENT OF PAEDIATRICS				
33.	Dr. Surender Singh Bisht (HOD)	DNB Co-ordinator	Dr. Bithi Choudhary	
34.		N.O. Thalassemia (Peads)	Dr. Ekta Prajapati	
35.	Dr. Jaswant Singh	N.O. BMW, ETP Plant, CMO I/C General Store.	Dr. Kaushal Prakash	
36.	Dr. Amita Tyagi	N.O. for JSY (Peads), Chairperson ICC/SDNH& CDR	Dr. Anil Saini	

37.	Dr. Adarsh Azad	N.O Immunization, AFP/Vaccine Preventive Diseases, CMO I/C Kayakalp Programme. NQAS & Pest control, CMO (Plan) ,	Dr. Kaushal Prakash	
38.	Dr. Sandeep Duggal	N.O. MUSQAN (NICU & PEADS) (NRHM)	Dr. Amita Tyagi	
39.	Dr. Ajay Kumar	N.O. Vector Borne Diseases (Pediatrics) N.O. Pulse Polio.	Dr. Ekta Prajapati	
40.	Dr. Rekha Duniwal	MO I/C Data Management & Submission. A.N.O Vaccination	Dr. Ajay Kumar	
41.	Dr. Ekta Prajapati	N.O. Tobacco Control Programme & M.O I/C Horticulture, A.N.O Thalassemia, A.N.O. Immunization services	Dr. Jaswant Singh	
DEPARTMENT OF RADIOLOGY				
42.	Dr. Prashant Jain(HOD)	Nodal Officer Medical Store		
DEPARTMENT OF OBS. & GYNÆ.				
43.	Dr. L.T. Yangla (HOD)	I/C MCH Block, A.N.O JSSK & JSY (O&G), Laqshya (O &G) LR+GC, HMIS, ICTC (o&g) & CS Audit.	Dr. Sarita Dheeraj	
44.	Dr. Sarita Dheeraj	N.O. MDSR, Academic Incharge DNB (O&G).	Dr. Suman Raje	
45.	Dr. Suman Raje	I/c POCOS, Infection Control committee (O & G) & Laqshya (O &G) OT.	Dr. Sarita Dheeraj	
46.	Dr. Neha Kumari	CMO I/C Family Planning, I/C PPIUCD, PANCD, I/C of Female DNB Hostel 3 rd floor	Dr. L.T. Yangla	
47.	Dr. Mita Dutta	N.O. Obs. & Gynae OT OPD Block		
DEPARTMENT OF SKIN & VD				
48.	Dr. R.K. Mehta (HOD)	CMO I/C AMC/CMC, CMO I/c Laundry.	Dr. Mayank Kesarwani	
49.	Dr. Mayank Arya	CMO I/C IT Services	Dr. J. Dass	
DEPARTMENT OF ENT				
50.	Dr. Kameshwar Prasad (HOD/ENT)	Electrical, Fire Fighting services & Provisional Management, CMO I/C Mess & Kiosks, Doctor Duty Room		
MISCELLANEOUS				
51.	Administrative Officer	D.D.O Of Class IV Employees, Allotment /Monitoring Of Reference, Lok Sabha Question, M-Reference & Audit Para, Kiosks cases, Court Cases.	Senior most SO/ASO	
52.	JE Civil	I/C Civil Maintenance & Water supply		
53.	JE Elect.	I/C Electrical Maintenance, Power backup		
54.	All HODs	I/C of their Respective Domain for all purposes.		

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55.	Mr. Chandra Mohan Sharma, Accounts Officer	Cashless & Revenue Generation (Monitoring of Plan & non Plan)	AAO	
56.	M.S., Addl. MS, CMO (Admin), All HODs, A.O., ACA, All CMO I/C, Matron, ANS, Sister I/C, Principal of Nursing School, JE (Works & Elec), Store Keeper & A.S.I	Hospital Management Committee		

- N.O. ---Nodal Officer
- A.N.O.—Assistant Nodal Officer
- M.O I/C of OPD will look after all problems of OPD with coordination of sister Incharge.

Copy to:-

1. All Concerned
2. O/c


Medical Superintendent
 Medical Superintendent
 SDN Hospital (MCD)
 Dilshad Garden, Delhi-95